

KERALA FOREST RESEARCH INSTITUTE, PEECHI 680 653

(An Institution of Kerala State Council for Science, Technology and Environment)

No. KFRI/375/2025

Qtn 21-01 /25-26

17-07-2025

QUOTATION NOTICE

Kerala Forest Research Institute invited sealed quotation from reputed vendors/ firms for the supply of stationary and store items for a period of six months.

Sl. No.	Items	Rate quoted per No. (Rs.)
1	Adichukori	
2	Battery (Leak proof) Remote (Eveready)	
3	Battery (Leak proof) Pen torch (Eveready)	
4	Binder clip (Black Metal) 1/2"	
5	Binder clip (Black Metal) 1"	
6	Binder clip (Black Metal) 1 1/2"	
7	Binder clip (Black Metal) 2"	
8	Binding Stick - big (Very good quality)	
9	Binding Stick - medium (Very good quality)	
10	Binding Stick - Small (Very good quality)	
11	Box file Big (A4 size)	
12	Calculator MJ 120T.W CASIO	
13	Carbon paper (Camel) 100 sheets	
14	Cello tape (brown) 1" size	
15	Cello tape (brown) 1 1/2" size	
16	Cello tape (Wonder tape - brown) 2" size	
17	Cello tape (transparent) 1/2" size	
18	Cello tape (transparent) 1" size	
19	Cello tape (transparent) 1 1/2" size	
20	Cello tape (transparent) 2" size	
21	Cleaning brush (for Toilet) Plastic handle	

22	Cleaning brush (for Wash basin) Plastic handle	
23	Cleaning liquid - Harpic (500ml)	
24	Correction pen (Fevicol brand)	
25	Cotton Roll 400 gms	
26	Cover (with cloth - A4 size)	
27	Cover (with cloth - B4 size)	
28	Damper round – Plastic	
29	Drawing pins (Golden)	
30	Duster for cleaning Black board	
31	Fevi Stick -15 gm	
32	Fevicol 100 gm	
33	Fevicol 300 gm	
34	Fevicol 500 gm	
35	Fevicol Tube (20 ml)	
36	File pad - good quality	
37	Floor mop with cloth (Long Size)	
38	Floor mop with thread (Long Size)	
39	Gem clip (Brand - Parker or Kangaroo) - Big (Plastic coated)	
40	Gem clip (Brand - Parker or Kangaroo) - Big 1 x 10 packets in one box]	
41	Gem clip (Brand - Parker or Kangaroo) – medium (35 mm) [1x10 packets in one box]	
42	Gem clip (Brand - Parker or Kangaroo) - medium (Plastic Coated) (35mm)[1 x 10 packets in one box]	
43	Gem clip (Brand - Parker or Kangaroo) - small (Plastic coated) (26 mm) [1 x 10 packets in one box]	
44	Gem clip (Brand - Parker or Kangaroo) – small (26 mm) [1 x 10 packets in one box]	
45	Godrej file (Hanging)	
46	Godrej lock (with 2 keys) Brass - Big	
47	Godrej lock (with 3 keys) Brass- Big	
48	Godrej lock (with 2 keys) Brass- Medium	
49	Godrej lock (with 3 keys) Brass-Medium	
50	Godrej Aer Power Pocket (Bathroom Freshener)	
51	Grass brooms (Long)	

52	Gum 150ml (Brand - Camel)	
53	Gum 300 ml (Brand - Camel)	
54	Gum tube (20ml)	
55	Highlighter pen	
56	Ink pad (Big)	
57	Ink pad (medium)	
58	Liquid soap (500 ml) - Hand wash [Detol]	
59	Marala brush (Aluminium / plastic - good quality, AdjustableType)	
60	Marker pen (permanent) 5 colours [Reynold]	
61	Marker pen (OHP) 5 colours [Reynold]	
62	Muster Roll	
63	Naphthalene ball (1/2 kg. Per packet)	
64	Note book - big 200 pages (Ruled) Good quality 20 1/2 x 16 1/2 cm	
65	Note book - big 200 pages (Unruled) Good quality 20 1/2 x 16 1/2 cm	
66	Note book - small 200 pages (Ruled) Good quality 19 x 15 1/2 cm	
67	Note book - small 200 pages (Unruled) Good quality 19 x 15 1/2 cm	
68	Odonil (75 gm)	
69	Office tray (Plastic) 10.5" x 14"	
70	OHP Marker pen	
71	OHP Sheet (1 x 100 in one box)	
72	Pad ink (Purple)	
73	Paper cutting knife	
74	Paper pin (Brand - Bell or kay) small box 50 gm (20 x 1 packet) [100 gm - 1 packet]	
75	Paper weight (Glass) big type (Squire/oval)	
76	Paper weight (Glass) small type (Squire/oval)	
77	Pen (Add Gel) Black	
78	Pen (Add Gel) Blue	
79	Pen (Add Gel) Red	
80	Pen Racer Gel (Reynolds) Black	
81	Pen Racer Gel (Reynolds) Blue	
82	Pen Racer Gel (Reynolds) Red	
83	Pen (ITC Octane Gel) Black	

84	Pen (ITC Octane Gel) Blue	
85	Pen (ITC Octane Gel) Red	
86	Pen (Octane Ball) Black	
87	Pen (Octane Ball) Blue	
88	Pen (Octane Ball) Red	
89	Pen (Flair Marathon Ball Black)	
90	Pen Flair Marathon Ball (Blue)	
91	Pen Flair Marathon Ball (Red)	
92	Pen (Cello fine grip) Black	
93	Pen (Cello fine grip) Blue	
94	Pen (Cello fine grip) Red	
95	Pen (Cello Pin point) Black	
96	Pen (Cello Pin point) Blue	
97	Pen (Cello Pin point) Red	
98	Pen (Cello Paper soft) Black	
99	Pen (Cello Paper soft) Blue	
100	Pen (Cello Paper soft) Red	
101	Pen (Cello Techno tip) Blue	
102	Pen (Cello Techno tip) Black	
103	Pen (Cello Techno tip) Red	
104	Pen (Lexi Jet Speed) Blue	
105	Pen (Lexi Jet Speed) Black	
106	Pen (Lexi Jet Speed) Red	
107	Pen (Rorito Jeffy Gel) Black	
108	Pen (Rorito Jeffy Gel) Blue	
109	Pen (Rorito Jeffy Gel) Red	
110	Pen stand (4 column size)	
111	Pencil (brand - Nataraj)	
112	Pencil (brand - Nataraj) - with rubber	
113	Plastic bucket (10 ltr . Size)	
114	Plastic bucket (15 ltr . Size)	
115	Plastic bucket (20 ltr . Size)	
116	Plastic bucket (25 ltr . Size)	

117	Plastic bucket (30 ltr . Size)	
118	Plastic Mug (1 ltr.)	
119	Punch (Single)	
120	Punch 280 (Double - Brand - Kangaroo)	
121	Refill (Add gel) Black	
122	Refill (Add gel) Blue	
123	Refill (Add gel) Red	
124	Refill (Cello fine grip) Black	
125	Refill (Cello fine grip) Blue	
126	Refill (Cello fine grip) Red	
127	Refill (Cello pin point) Black	
128	Refill (Cello pin point) Blue	
129	Refill (Cello pin point) Red	
130	Refill (Lexi) Black	
131	Refill (Lexi) Blue	
132	Refill (Lexi) Red	
133	Refill (Cello Papersoft) Black	
134	Refill (Cello Papersoft) Blue	
135	Refill (Cello Papersoft) Red	
136	Refill (Rorito Jeffy Gel) Balck	
137	Refill (Rorito Jeffy Gel) Blue	
138	Refill (Rorito Jeffy Gel) Red	
139	Register (90 pages) Good quality	
140	Register (240 pages) Good quality	
141	Register (340 pages) Good quality	
142	Register (400 pages) Good quality	
143	Register A/c Book (90 pages) Good quality	
144	Register A/c Book (240 pages) Good quality	
145	Register A/c Book (340 pages) Good quality	
146	Register A/c Book (400 pages) Good quality	
147	Room freshener (Sandal, Lemon, Jasmine)	
148	Rubber Nataraj (ordinary) (20 nosper pack)	
149	Rubber Apsara (ordinary) (20 nosper pack)	

150	Rubber band (Big)	
151	Rubber band (medium)	
152	Rubber band (small)	
153	Scale Plastic 12" (Nataraj)	
154	Scale Plastic 6" (Nataraj)	
155	Scale steel 12" (Nataraj)	
156	Scale steel 6" (Nataraj)	
157	Scissors (big)	
158	Scissors (medium)	
159	Scissors (small)	
160	Sharpener (Small)	
161	Soap (Lux)	
162	Soap (Small -Sample)	
163	Soap box	
164	Spike (Extension board)	
165	Stapler No.10 (Brand - Kangaroo)	
166	Stapler Pin No.10 1 M(Brand - Kangaroo) [20 pc/pkt in one box]	
167	Suthaly roll (750 gms) (good quality - thin size (in rolls)	
168	Tag - 15 cm [100 Nos]	
169	Tag - 30 cm [100 Nos]	
170	Tissue roll (big) 350 pulls	
171	Transparency Sheet (for binding)	
172	Twine - 400m (cotton) good quality	
173	Vim - Dish wash powder (500 gm)	
174	Sabeena- Dish wash powder (500 gm)	
175	Washing powder 1/2 kg (Wheel)	
176	Waste Bin (Small)	
177	White Board Marker Pen (Reynolds)	
178	Writing Pad - Sun mica 19" x 24"	
179	Writing pad with clip A4 size	
180	Paper (TNPL) A3 Size (Photocopy)	
181	Paper (TNPL) A4 Size (Photocopy) (80 GSM)	
182	Paper (TNPL) A4 Size (light blue, green, rose colour)	

183	Paper (TNPL) B4 Size (Photocopy)	
184	Paper (Ordinary) A4 size	
185	Paper ruled - good quality	

Terms and conditions

1. Quotations should be sealed, super scribed as the 'Quotation for stationary and store items with quotation No. and date and should be submitted to the Registrar, Kerala Forest Research Institute, Peechi, Thrissur-680 653, on or before 31-07-2025 latest by 3.00 PM
2. Quotations will be opened at 3.30 PM on the same day.
3. Any Quotations received after the date and time fixed is liable to be rejected.
4. The rates quoted should be valid for a period of six months from the date of the supply order.
5. No representation for enhancement of price once accepted will be considered during the period of validity of the offer.
6. The rate of GST and additional charges if any should be shown separately.
7. The item should be delivered in the office of KFRI Peechi
8. maximum period required for delivery of the item should be mentioned in the quotation.
9. The items should be supplied as and when required, based on individual supply orders issued by KFRI.
10. KFRI reserves the right to reject any or all of the Tenders without assigning any Reasons thereof. In case of any dispute the jurisdiction shall be Ernakulam District, Kerala.

REGISTRAR i/c